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ALBERT CASSELL PAPERS

Prepared by:
Joellen ElBashir and Helen Rutt
April 1995

SCOPE NOTE

Collection dates: 1925-1969

Size: Thirteen linear feet

Historical notes: Albert Cassell (1895-1969), architect, planner, and educator designed numerous structures, primarily in Washington, DC, Maryland, and Virginia. Cassell designed a wide variety of structures, including churches, office buildings, schools, and private residences. Some of his best known works include Howard University's Founder's Library, Douglass Hall, Power Plant, and Chemistry Building. Among Cassell's other works is Mayfair Mansions, a housing project in Northeast, Washington, DC, and several buildings on the campus of Morgan State College. One of his most ambitious efforts was the proposed development of a planned community in Calvert County, Maryland.

Scope and content: The collection is arranged into five series: personal papers, projects, photographs, inventories to rolled drawings, and oversize. Personal papers contains primarily correspondence, writings, legal and financial documents not related to a specific architectural project. Projects, the largest series, includes correspondence, drawings, reports and other materials pertaining to Cassell's works. The materials are arranged alphabetically by project name.

Notes: The collection also includes more than 1000 rolled architectural drawings.

Donor and date: Charles Cassell, 1975

CONTAINER LISTPersonal Papers

Box	Folder	
175-1	1	Experience record, résumé, references of Albert I. Cassell
	2	Appointment book 1948
	3	Letterhead
	4	Certificate from Alpha Phi Alpha 1956
	5	Course work of [Albert?] Irvin Cassell- college geometry
	6	Student thesis - "Design of a Sewage Treatment Plant for a Small Community"
	7	Bulletin #10 - Removal of Stains from Stone
	8	Cassell, Anna [Thomas] - clipping
	9	Gray, Warren Jr. - résumé, professional credentials
	10	Gray, Warren Jr. - drawings
	11	Gray, Warren Jr. - drawings
	12	Sulton, John D. - résumé
	13	Correspondence A-B
	14	Correspondence Bethune, Mary McLeod
	15	Correspondence Boyde, Thomas W.
	16	Correspondence C-F
	17	Correspondence Cassell, Calvin
	18	Correspondence Cassell, Martha 1943-1945
	19	Correspondence Cassell, Martha 1943-1945
	20	Correspondence Cassell, Martha 1943-1945
	21	Correspondence Fry, Louis
	22	Correspondence G-I
175-2	1	Correspondence and contracts - Howard University
	2	Correspondence J-M
	3	Correspondence Lester Brothers
	4	Correspondence O-R
	5	Correspondence S-T
	6	Correspondence W
	7	Others correspondents
	8	Other correspondents Cassell, Charles
	9	Other correspondents Cassell, Flora
	10	Other correspondents Cassell, Martha [Thompson]
	11	Other correspondents Gray, Warren Jr.
	12	Other correspondents Sulton, John D.
	13	Writings by Albert I. Cassell

	14	Writings by Albert I. Cassell - statements re: difficulties at Howard University
Box	Folder	
175-2	15	Writings about Albert Cassell and the Howard University Alumni Assoc.
	16	Writings about Albert Cassell
	17	Writings about Albert Cassell
	18	Cassell Construction - Articles of Revival
	19	Provident Hospital - Advisory and trustee boards
	20	Howard University - Minutes of the Meeting of the Executive Committee of the Board of Trustees 1933
	21	Howard University - Minutes of the Budget Committee 1925
	22	Programs, fliers
	23	Albert Cassell v. Howard University
	24	First Colony v. A.I. Cassell Land Corp., et al.
	25	Bahen & Wright v. U.S.
	26	In the Matter of Albert I. Cassell, Respondent
175-3	1	Whigham v. Albert I. Cassell
	2	Hohenstein & Donohue v. Albert I. Cassell
	3	Auerbach v. Albert I. Cassell
	4	Credit card fraud - Frank Caruso
	5	Estate of Howard Scoggins
	6	Estate of Howard Scoggins
	7	Certificate of payment from Realty Title Insurance Co. re: 1536 U St., NW, Washington, DC 1960
	8	Office expenses 1940
	9	Office expenses 1940
	10	Office expenses 1940
	11	Office expenses 1940
	12	Office expenses 1940
	13	Property/ Corp. taxes
175-4	1	Income tax 1927-1934
	2	Income tax 1940-1941
	3	Income tax 1954-1955
	4	Income tax 1958-1959
	5	Income tax 1960s
	6	Check stub statements

Box	Folder	
		<u>Projects</u>
175-4	7	Unidentified projects
		<u>ADPS Unit, Comm. Center and Command Mgmt. Conference Facility</u>
	8	General files
	9	General files
	10	General files
	11	Specifications
	12	Specifications
	13	Fixtures
175-5	1	Heating, air
	2	<u>Afro-American</u> Building
	3	<u>Afro-American</u> Building - correspondence
	4	<u>Afro-American</u> Building - drawings
	5	Allen's Park
	6	Atomic Bomb Shelter - Washington, DC
	7	Baltimore Low Cost Housing - Paca & St. Mary's Sts.
	8	Banneker Heights
	9	Birney Elementary School Addition
	10	Birney Elementary School Addition - bid proposal
	11	Bond Building - 1406 New York Ave., NW, Washington, DC
175-6	1	Butler property - Oates St., NE, Washington, DC
	2	Carver Memorial Cemetery - addition to chapel
	3	Catholic Student Center - near Howard University
		<u>Chesapeake Heights on the Bay</u>
	4	[Calvert Town] Correspondence
	5	[Calvert Town] Correspondence
	6	[Calvert Town] Maps
	7	[Calvert Town] Grade Sheet
	8	[Calvert Town] Proposal - Water Supply System
	9	[Calvert Town] Proposed Development
	10	[Calvert Town] Proposed Development
	11	[Calvert Town] Estimated Cost
	12	Market Survey

	13	Financing
	14	Financing
	15	Financing
Box	Folder	
175-6	16	Financing
	17	Financing
175-7	1	Correspondence - general
	2	Correspondence - Cooper, Jack F.
	3	Correspondence - Cooper, Jack F.
	4	Correspondence - Sydnor Pump and Well Co.
	5	Correspondence - Sydnor Pump and Well Co.
	6	Correspondence - Sydnor Pump and Well Co.
	7	Correspondence - Sydnor Pump and Well Co.
	8	Correspondence - Sydnor Pump and Well Co.
	9	Correspondence - Sydnor Pump and Well Co.
	10	Correspondence - Sydnor Pump and Well Co.
	11	Specifications for roads and streets
	12	Drawings
175-8	1	Road Construction Data, Contract #2
	2	Drawings of directional signs
	3	Development 1959
	4	Development 1959
	5	Flag-raising ceremony
	6	Progress Report #1
	7	Weekly reports
	8	Daily report
	9	Appraisal
	10	Brochure correspondence
	11	Brochure mock-up
	12	Brochure mock-up
	13	Brochure rough draft
	14	Advertisement
	15	Color brochure
	16	Mailing labels
	17	Sales flow chart
	18	Weekly sales reports
	19	Disbursement sheets
	20	Contract for purchase of lots
175-9	1	Lot payment receipts
	2	Lot payment receipts
	3	Daily payments
	4	Payments
	5	Utilities
	6	Sales Price Analysis of 194 lots
	7	Proposal of John W. Sims, P.E.

8	Office furniture
9	Office furniture
10	Unpaid balances
11	Sales office opening expenses 1959-1960

Box	Folder	
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175-9	12	Sales office opening expenses 1959-1960
	13	Sales office opening expenses 1959-1960

175-10	1	Sales office opening expenses 1959-1960
	2	Release of liens
	3	Insurance policies

4	Civil Service Bldg. Site Redevelopment
5	Clark School
6	Columbia University Library
7	Columbia University Library - specifications for carpentry and cabinet work
8	Columbia University Library - tables and bookcases
9	Cook Mausoleum
10	Cook Mausoleum - drawings
11	Crownsville State Hospital - Housing, Commercial and Recreational Facility
12	Diocese Amphitheatre - Morris Rd., SE, Washington, DC
13	District Automobile Repair Shop
14	Druid Hill YWCA
15	Elementary School - Morris Rd., SE, Washington, DC
16	Essex Community College

175-11	1	Friendship Baptist Church
	2	Friendship Baptist Church - drawings
	3	Glenarden Municipal Hall
	4	Glenarden Municipal Hall - specifications
	5	Hillcrest Mausoleum
	6	Howard University - unidentified

Howard University Chemistry Building

7	Correspondence - general
8	Correspondence - E.H. Sheldon & Co.
9	Correspondence - E.H. Sheldon & Co.
10	Correspondence - Shereshefsky, J. Leon
11	Correspondence - Shereshefsky, J. Leon
12	Correspondence - Shereshefsky, J. Leon
13	Employee certification

175-12	1	Specifications
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2 Drawings
 3 Howard University Educational Classroom
 Building
 4 Howard University Home Economics Building

Box Folder

Howard University [Founders] Library

175-12 5 General files
 6 Specifications
 7 Specifications
 8 Specifications for catalog cabinets
 9 Proposal and specifications
 10 Correspondence - general
 11 Correspondence - general
 12 Correspondence - general
 13 Correspondence - general
 14 Correspondence - Irwin & Leighton
 15 Correspondence - Irwin & Leighton
 16 Correspondence - Irwin & Leighton

175-13 1 Correspondence - Irwin & Leighton
 2 Correspondence - Irwin & Leighton
 3 Correspondence - Irwin & Leighton
 4 Correspondence - Irwin & Leighton
 5 Correspondence - Irwin & Leighton
 6 Supplement to Coordination Report
 7 Report to the Board of Awards
 8 Drawings
 9 Drawings
 10 Drawings

175-14 1 Payroll
 2 "Descriptive Statement of Howard University's
 New Library Building." Presented to The
 Eastern Conference of College Libraries at
 Columbia University. 28 Nov. 1936
 3 Clippings about the opening of the library
 4 Howard University Power Plant
 5 Howard University President's House
 6 Howard University Recreation Center/ Gym
 7 Howard University Teaching Hospital
 8 Howard University Teaching Hospital - Building
 Program
 9 Howard University Women's Dorm
 10 Howard University Women's Dorm - specifications
 11 James Creek Housing Project - specifications

175-15	1	Joint University Libraries - Nashville
	2	Joint War Games Agency [Pentagon Terrace]
	3	Joint War Games Agency [Pentagon Terrace]
	4	Joint War Games Agency [Pentagon Terrace]
	5	Kimball Elementary School Addition
	6	Kimball Elementary School Addition
	7	Kimball Elementary School Addition

Box	Folder	
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175-15	8	Kimball Elementary School Addition - specifications
	9	Longfellow Bldg.
	10	Madison Ave. Presbyterian Church
	11	Maryland Training School for Colored Girls - administration bldg.

175-16	1	Masonic Temple - 10th and U Sts., NW, Wash., DC
	2	Mayfair - District of Columbia vs. 46.20 sq. ft. of land in Parcel 169/95 et al; Capital Transit Company, Inc. et al., and unknown owners
	3	Mayfair - writings about

Mayfair Extensions

	4	RFC Mortgage Co. - resolutions, agreements
	5	RFC Mortgage Co. - resolutions, agreements
	6	RFC Mortgage Co. - notices of payment due, expiration of policy
	7	Leases
	8	Articles of revival, affidavits, deed, agreement
	9	Correspondence
	10	Correspondence
	11	Correspondence
	12	Correspondence
	13	Law suits
	14	Taxes
	15	Taxes
	16	Taxes
	17	Financial notes
	18	Payroll

175-17	1	Payroll
	2	Payroll - receipts
	3	Inventories, financial statements
	4	Recapitulations
	5	Expenditures

6	Receipts
7	Receipts in payment of services
8	Receipts from RFC
9	Neon sign maintenance
10	Beauty salon financial records
11	Market - accounts
12	Market - meat purchases
13	Market - fish purchases
14	Market - poultry purchases

Box	Folder	
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175-17	15	Market - eggs and poultry purchases
	16	Market - spice purchases
	17	Freight bills
	18	Fuel
	19	Dish washing
	20	Drawings

175-18	1	Drawings
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Mayfair Gardens

2	"Extent of DC Negro Market for Rental of Garden Apartments"
3	Incorporation
4	Correspondence - general
5	Correspondence - contractor - Kenilworth Co.
6	Correspondence - sub-contractors
7	Correspondence - sub-contractors
8	Correspondence - sub-contractors
9	Correspondence - sub-contractors
10	Correspondence - Steele, Francis W.
11	Financing
12	Financing
13	Financing
14	Financing
15	Financing
16	Applications for mortgage insurance
17	Land purchase agreement [incomplete]
18	Deeds of trust
19	Notes [Suburban Gardens]
20	Surveyor's plat
21	Assessment and taxation plat
22	Zoning adjustment
23	Square ft. size of apartments
24	Specifications of construction [outline]
25	Building permit
26	List of architects

175-19	1	Quotations
	2	Quotations

3	Contracts
4	Contracts
5	War Production Board
6	War Production Board
7	War Production Board
8	Kenilworth Co. Sub-Contractors Committee
9	Landscaping
10	Water main extension
11	Sewer system
12	Proposed dedication of streets

Box	Folder
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175-19	13	Wage scale
	14	Status Report 1940
	15	Construction Status Report 1943

Mayfair Mansions

	16	Architect's contract, release, award
	17	Correspondence - general
	18	Correspondence - general
	19	Correspondence - general
	20	Correspondence - Micheaux, Elder Solomon Lightfoot
	21	Correspondence - Micheaux, Elder Solomon Lightfoot
	22	Correspondence - Saunders, A. Allen
	23	Receipts
175-20	1	Daily receipts
	2	Report by John Cromwell, CPA concerning books and records of Oliver B. Cassell, sub- contractor
	3	Sub-contractor reports - Oliver B. Cassell
	4	Weekly payroll sheets - Oliver B. Cassell
	5	Withholding tax and Social Security Tax data - Howard W. Poole and Lewis H. Micheaux
	6	Loans, stock
	7	Fencing
	8	Law suits
	9	Law suit - Cassell v. Micheaux
	10	Law suit - Cassell v. Micheaux [appeal]
	11	Exhibits - Law suit?
	12	Exhibits - Law suit?
	13	Exhibits - Law suit?
	14	Exhibits - Law suit?
	15	Exhibits - Law suit?
	16	The Medford - drawings
175-21	1	Merriweather Home for Children

Morgan State College Armory

	2	General files
	3	Correspondence
	4	Correspondence
	5	Correspondence
	6	Correspondence
	7	Correspondence
	8	Bids
	9	Bids
Box	Folder	
175-21	10	Bids
	11	Bids
	12	Specifications
	13	Morgan State College Expanded Gym
175-22	1	Morgan State College Girls Dorm - Correspondence
	2	Morgan State College Girls Dorm - Proposals and Specifications
	3	Morgan State College Girls Dorm - Reimbursements Due
	4	Morgan State College Land Trade
	5	Morgan State College Library
		<u>Morgan State College Men's Dorm</u>
	6	General files
	7	General files
	8	General files
	9	Form of Agreement
	10	Loan Agreement
	11	Progress Schedules
	12	Progress Schedules
	13	Contract awards, bids
	14	Specifications
175-23	1	Specifications
	2	Specifications
	3	Proposal and Specifications
	4	Proposal and Specifications
	5	Payroll
175-24	1	Payroll
	2	Payroll
	3	Payroll
	4	Schedule of contract change orders
	5	Contract change orders
	6	Contract change orders

7	Leimbach invoices
8	Job tickets
9	Work orders
10	Packing slips
11	Caisson records
12	Caisson reports
13	Drawings
14	Drawings
15	Drawings

Box	Folder	
175-25	1	Drawings
	2	Drawings
	3	Drawings
	4	Notes
	5	Notes
	6	Correspondence - general
	7	Correspondence - general
	8	Correspondence - general
	9	Correspondence - general
	10	Correspondence - general
	11	Correspondence - general
	12	Correspondence - general
	13	Correspondence - general
175-26	1	Correspondence - Leimbach Construction Corp.
	2	Correspondence - Leimbach Construction Corp.
	3	Correspondence - Leimbach Construction Corp.
	4	Correspondence - Leimbach Construction Corp.
	5	Correspondence - Leimbach Construction Corp.
	6	Correspondence - Leimbach Construction Corp.
	7	Correspondence - Leimbach Construction Corp.
	8	Correspondence - Leimbach Construction Corp.
	9	Correspondence - Leimbach Construction Corp.
	10	Correspondence - Leimbach Construction Corp.
	11	Correspondence - Leimbach Construction Corp.
	12	Correspondence - Leimbach Construction Corp.
	13	Correspondence - Murphy, Carl
	14	Correspondence - Murphy, Carl
	15	Correspondence - Murphy, Carl
175-27	1	Minutes of progress meetings

Periodic Estimate for Partial Payment

2	Report #1
3	Report #2
4	Report #3
5	Report #4

6	Report #5
7	Report #6
8	Report #7
9	Report #8
10	Report #9
11	Report #10
12	Report #11
13	Report #12
14	Report #13
15	Report #14
16	Reports #15-16
17	Reports #17-18

Box	Folder	
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175-27	18	Inspections
	19	Appliances
	20	Plumbing
	21	Plumbing
	22	Plumbing
	23	Furniture
175-28	1	Furniture
	2	Furniture
	3	Furniture
	4	Electrical work
	5	Mechanical work
	6	Mechanical work
	7	Mechanical work
	8	Boiler problems
	9	Oil tank
	10	Landscaping
	11	Morgan State College Ship's Bell
	12	Navy Place Project
175-29	1	909 E St/ 905 E St., NW, Washington, DC
	2	Oakwood Park
	3	Ojike Memorial Medical Center
	4	Old National University Law School Alterations
	5	Omega Psi Phi Fraternity, Inc. Office Bldg. - drawings
	6	Omega Psi Phi Fraternity, Inc. Office Bldg. - specifications
	7	Phyllis Wheatley YWCA - interior improvements
	8	Pilgrim A.M.E. Church - alterations
	9	Provident Hospital 1936-1937
	10	Provident Hospital 1936-1937
	11	[New] Provident Hospital 1962-1963
	12	PWA Housing Project No. H-2704 - Baltimore

Private residences

	13	Unidentified - drawings
	14	Crockett, Edward - 1827 First St., NW, Washington, DC
	15	Murphy, Carl - 2406 Overland Ave., Baltimore, MD
	16	Pemberton, Stafford - 53rd Place, SE, Washington, DC
175-30	1	Plummer, Robert - 3030 12th St., NE, Washington, DC
	2	Thomas, Edward - Anacostia Dr., NE, Washington, DC
Box	Folder	
175-30	3	Richmond Community Hospital
	4	Rose Murphy Oliver Homes
	5	Rose Murphy Oliver Homes
	6	Rose Murphy Oliver Homes - drawings
	7	St. Luke's Hospital
	8	St. Luke's Protestant Episcopal Church Parish
	9	St. Luke's Protestant Episcopal Church Parish
	10	St. Luke's Protestant Episcopal Church Parish
	11	St. Luke's Protestant Episcopal Church Parish - proposal and specifications
175-31	1	St. Luke's Protestant Episcopal Church Parish - proposal and specifications
	2	St. Paul's Baptist Church
	3	St. Paul's Baptist Church - correspondence
	4	St. Paul's Baptist Church - drawings
	5	St. Paul's Baptist Church - specifications
	6	Seaton Elementary School Replacement
	7	Seaton Elementary School Replacement
	8	Seaton Elementary School Replacement - specifications
175-32	1	Virginia Union University Women's Dorm - specifications
	2	War Housing Project, Arlington, VA
	3	War Housing Project, Arlington, VA - specifications
	4	WEICO Apartments
	5	Wheeling Pythian Association Building

Photographs

6	<u>Afro-American</u> Building
7	<u>Afro-American</u> Building
8	<u>Afro-American</u> Building

	9	Albert Cassell's office
	10	Chesapeake Heights on the Bay
	11	Columbia University Library
175-33	1	Corinthian Baptist Church
	2	Howard University - Chemistry Building
	3	Howard University - Douglass Hall
	4	Howard University - Emergency Construction Project #4
	5	Howard University - Founders Library Interior
	6	Howard University - Founders Library Interior
Box	Folder	
175-33	7	Howard University - Founders Library Interior
	8	Howard University - Founders Library Interior
	9	Howard University - Founders Library exterior, site, previous building on site
	10	Howard University - Power Plant
	11	Howard University - Women's Dorm
	12	re: MacMillan Park/ Howard University Recreation Center
	13	Mausoleum
	14	Mayfair Extensions/ Mayfair Gardens
	15	Morgan State College - Expanded Gym
	16	Morgan State College - Men's Dorm
	17	Morgan State College - Men's Dorm
	18	Morgan State College - Men's Dorm
	19	Morgan State College - Men's Dorm
175-34	1	Morgan State College - Men's Dorm
	2	Morgan State College - Men's Dorm
	3	Morgan State College - Men's Dorm
	4	Seaton Elementary School
	5	Virginia Union University - Women's dorm
	6	Unidentified buildings

Inventories

175-35	Inventories to rolled drawings
175-36	Inventories to rolled drawings

Oversize

175-37

Flier announcing Cassell's works at Morgan
State College, files from Chesapeake
Heights on the Bay project