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RICHARD T. ANDREWS , Jr.
Collection 210-1 to 210-4

Prepared by:
Zora Felton Martin
March 2003

MANUSCRIPT DIVISION

Scope Note

The papers of the Rev. Richard T. Andrews, Jr. [1912-1974] mainly comprise his sermons, prayers, eulogies, and other writings prepared during his tenure as senior minister of the Mt. Zion Congregational Church of the United Church of Christ in Cleveland, Ohio. Rev. Andrews served this congregation for twenty-one years, from 1953 until his death in 1974. He was a frequent speaker in the greater Cleveland area, and served on numerous religious, educational and civic committees and boards. The papers also include photographs, correspondence, and church bulletins and programs.

The handwritten sermons and other writings were kept in three-ring binders, and organized roughly by year. For purposes of preservation, the writings were removed from the notebooks and rehoused in their original order. Because they were not originally organized in a strict chronological manner, the dates on folder headings as they appear in the finding aid overlap in many cases. A subject arrangement would have destroyed the original order, although such an arrangement would have made a description of the writings much more meaningful.

The collection was donated in 1993 by his sister, Mrs. Carol J. Smith of Washington, D.C.

Biographical Sketch

Richard T. Andrews, Jr.

1912 September 8 Born to Julia Augusta Andrews and Richard Taylor Andrews in Houston, Texas.

1937(?) Awarded AB degree in Business Administration by Fisk University.

1939 Married Marjory Jackson who taught music at Howard University, and was also choir director/organist/minister of music at People's Congregational Church in Washington, D.C. Two sons, Stephen B. and Richard T., III, were born of this union. Mrs. Andrews died in 1966.

1953 Awarded Bachelor of Divinity by the Howard University School of Religion. Ordained at People's Congregational Church. Accepted call to Mt. Zion Congregational Church of the United Church of Christ of Cleveland, Ohio.

1968 Served as delegate to the World Council of Churches meeting in Sweden.

1969 Married the former Mrs. Alma B. Hendricks.

1971 Awarded honorary Doctor of Divinity degree by Defiance College.

1974 August 21 Died of a heart attack in Cleveland, Ohio.

Series Description

Series A Personal Papers

Box 210-1 This series documents the life and accomplishments of Rev. Andrews. It includes some correspondence and photographs.

Series B Sermons, Bulletins and Other Writings

Box 210-1 Rev. Andrews was a "manuscript preacher," laboriously writing each
to Box 210-4 sermon in longhand. Included here are some of his handwritten sermons
sermons from seventeen years of his pastorate. Also found here are prayers, wedding
ceremonies and church bulletins. Prior to their donation, the handwritten
and other writings had been kept in three-ring binders, and organized
roughly by year. For purposes of preservation, the writings were removed from the
notebooks and rehoused in their original order. Because they were not
originally organized in a strict chronological manner, the dates on folder headings
as they appear in the finding aid overlap in many cases. A subject
arrangement would have destroyed the original order, although
such an arrangement would have made a description of the writings much more meaningful.

Container List

Series A

Box

210-1

Personal Papers

Folder

- 1 Biographical sketches
- 2 Installation program of Rev. Andrews, 1974
 - 3 Honorary degree, Defiance College, 1971
 - 4 Heidelberg honorary degree, 1971
 - 5 Nuptials, second marriage, 1969
 - 6 Commencement program, Howard University, 1953
 - 7 Rite of Ordination program for Rev. Andrews, 1953
- 8 Twentieth Anniversary service and celebration for Rev. Andrews, 1973
 - 9 Obituaries, funeral program, eulogies, 1974
- 10 Dedication of the memorial carillon to Mrs. Marjory Andrews, 1967
- 11 Articles about Rev. Andrews
- 12 Eulogy, funeral writings about Marjory J. Andrews
 - 13 Family Correspondence
 - 14 General Correspondence
- 15 Photographs
 - Rev. Andrews
 - Rev. Andrews and family
 - Installation and installation dinner, 1954
 - Mt. Zion congregation
 - Ohio Congregational Conference banquet, 1950s

Series B

Sermons, Bulletins and Other Writings

- 16 Sermons and Communion Meditations, 1957, 1966, 1970
- 17 Sermons and Eulogies, 1958-59, 1963-65, 1968
- 18 Sermons and Lectures, 1959, 1961, 1967
- 19 1960, 1962
 - 1 1963-64
 - 2 1963, 1965, 1967-69
 - 3 1963, 1971
 - 4 1959, 1964
 - 5 1964-65, 1967
 - 6 1964, 1968-69

Container List

Series B	Sermons, Bulletins and Other Writings continued
Box	Folder
210-2	7 1965
	8 1957, 1965, 1967
	9 1966
	10 1967
	11 1966-1967
210-3	1 1968
	2 1968
	3 1968-69
	4 1969-70
	5 1970
	6 1970
	7 1971
	8 1971
	9 1971
	10 1972
	11 1973-74
210-4	1 1974
	Prayers and Invocations
	2 1958, 1963-65
	3 1960, 1965-70
	4 1966-68
	5 1966-68
	6 1969
	7 1971
	8 1971-72
	9 1972-74
	10 1973-74
	11 1974
	12 Wedding ceremonies
	13 Eulogies
	14 Church bulletins